OFFICE OF ESSA FUNDED PROGRAMS

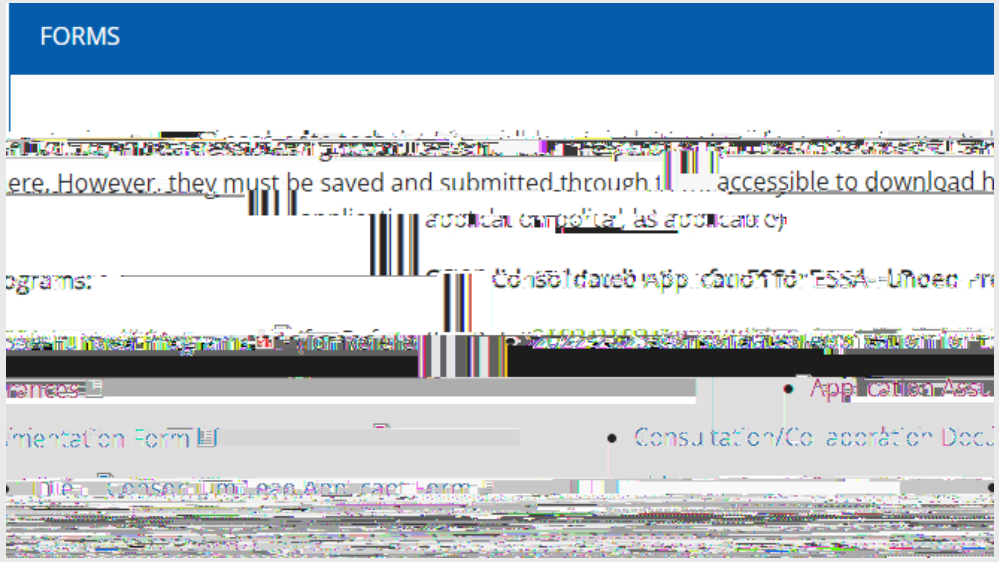
Who is Responsible for Initial Contact?

- An LEA must initiate the consultation process annually.
- Meaningful and timely consultation
- Adequate notice
- Consultation for all programs

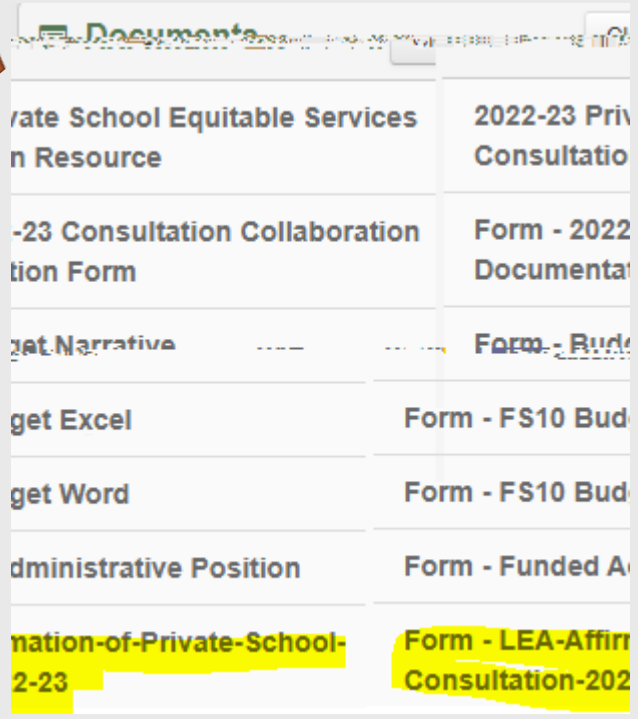
Who is Required to be Consulted With?

- All private schools within the district that might have students eligible to participate in Title I programs
- Private schools outside the district if the LEA has reason to believe students who reside in a participating Title I public school attendance area attend those schools.

Where are the Written Affirmation Forms Located?



In the documents library of the Consolidated Application in the portal



http://www.nysed.gov/essa/schools/consolidated application - Under “Forms”

What is included on the Written Affirmation Forms?

1. Background information
2.

2022-23WRITTEN AFFIRMATION OF LEA CONSULTATION WITH PRIVATE SCHOOL OFFICIALS

BACKGROUND INFORMATION

2022-23 WRITTEN AFFIRMATION OF LEA CONSULTATION WITH PRIVATE SCHOOL OFFICIAL

LEA Name	LEA Contact Person
Private School Name	Contact Person / Title
Street Address	Contact Telephone
City/Town, Zip Code	Contact Email
BEDS Code[1]	District of Location

SECTION 1: INTENT TO PARTICIPATE IN ESSA PROGRAMS

For each ESSA program below, private school officials should indicate their intent to participate by marking the most appropriate box. Please note that due to eligibility criteria, a district may not participate in each of the programs listed below.

Title I, Part A – Improving Basic Programs Operated by Local Educational Agencies (LEA)

☐ Yes, I am interested in participating in Title I, Part A during the 2022-23 school year.
☐ No, I am not interested in participating in Title I, Part A during the 2022-23 school year.[2]
☐ No, I have no eligible Title I students at this time.[3]

The Title I, Part A federal program provides services to both public and private school children who need additional educational help reside in Title I public school attendance areas. Title I, Part A supports supplementary instruction by public school teachers or throug third-party contractor to students who are educationally disadvantaged and failing, or most at risk of failing, to meet high academ standards and who live in participating public school attendance areas. In addition to student services, Title I may provide professional development activities for private school teachers of Title I students and parents of Title I students in parent and family engagement activities. Districts must consult with appropriate private school officials during the design and development of the Title I program on such issues as how the children's needs will be identified for services, what services will be offered, how and where the services will be provided, how the program will be evaluated and how and when the district will consult with private school officials during the implementation and assessment of the Title I program.

The LEA must provide a copy to this document to NYSED and appropriate private school officials and maintain a copy on file.

2022-23 WRITTEN AFFIRMATION OF LEA CONSULTATION WITH PRIVATE SCHOOL OFFICIAL

Title III, Part A – English Language Acquisition, Language Enhancement, and Academic Achievement

- ☐ Yes, I am interested in participating in Title III, Part A ELL during the 2022-23 school year.
- ☐ No, I am not interested in participating in Title III, Part A ELL during the 2022-23 school year.
- ☐ No, I have no eligible Title III ELL students at this time.
- ☐ Not Applicable – My private school is located outside of the geographic catchment area of the district.

Title III, Part A provides for supplemental services that improve the English language proficiency and academic achievement of English Language Learners (ELLs). The appropriate benefits, services, and materials provided will be determined with the LEA during consultation with the private school. How the LEA and the private schools identify ELL students and determine their needs is subject to ongoing timely and meaningful consultation. Participation in the Title III, Part A ELL program will require the private school to provide counts of English Language Learners students 4

The LEA must provide a copy to this document to NYSED and appropriate private school officials and maintain a copy on file.

2022-23WRITTEN AFFIRMATION OF LEA CONSULTATION WITH PRIVATE SCHOOL OFFICIAL

LEA Name:

The LEA must provide a copy to this document to NYSED and appropriate private school officials and maintain a copy on file.

2022-23 WRITTEN AFFIRMATION OF LEA CONSULTATION WITH PRIVATE SCHOOL OFFICIAL

LEA Name: Private School Name:

SECTION 3: TITLE IIA, TITLE IIIA, AND TITLE IVA CONSULTATION

If the private school has elected to participate in Title II Part A, Title III Part A, and/or Title IV Part A programs, the LEA is required to complete the chart below. In such a case, the LEA should submit a fully completed copy of pages 5 and 6, including signatures, as part of its 2022-23 Consolidated Application.

The following topics must be discussed during the ongoing consultation process as required for Title II Part A, Title III Part A, and Title IV, Part A funds

Topics of Consultation Title II Part A, Title III Part A, Title IV Part A	Date(s) Discussed	Agreement Reached?
x How the children's needs will be identified x		

The LEA must provide a copy to this document to NYSED and appropriate private school officials and maintain a copy on file.

2022-23

What Documentation is Needed for Monitoring?

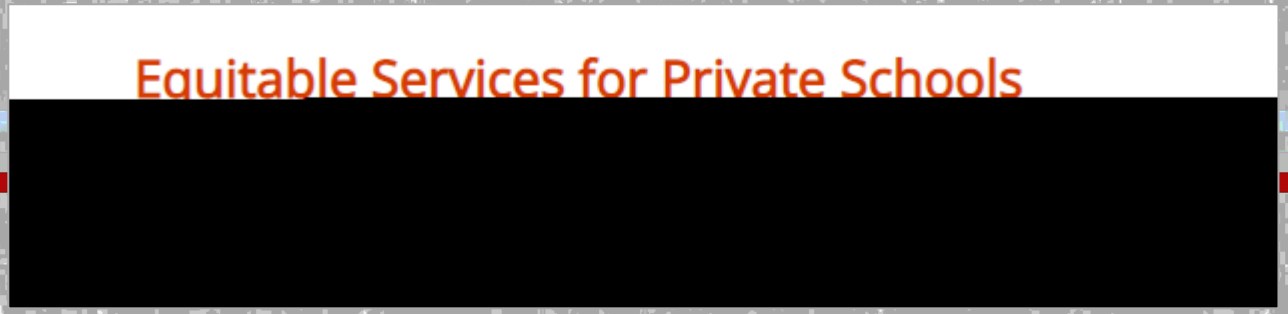
- Written Affirmation of LEA Consultation with Private School Officials
- Documentation of ongoing communication throughout the year
- Fiscal Documentation – purchase orders, invoices, expenditure reports

Allowability

- Instructional services provided by public school employees or by third-party contractors
- Instructional services that supplement and do not replace the instructional program in the participants' regular classrooms
- Expanded learning time, including before- and after-school programs
- One-on-one tutoring
- Summer school programs
- Family literacy programs
- Counseling programs
- Mentoring programs
- Computer-assisted instruction
- Home tutoring
- Instruction using take-home computers
- Materials that are secular, neutral, and nonideological

Equitable Services Resources

http://www.nysed.gov/essa/guidance



New York State
EDUCATION DEPARTMENT