

**From:** David M. Frank  
Assistant Commissioner, Office of Education Policy

**Date:** October 19, 2023

**Application:** 2022-23 Religious and Independent School Aid–Mandated Services Aid/Comprehensive Attendance Policy

The MSA/CAP application and related information are available on the [Religious and Independent School Website](#).

**Purpose:** MSA/CAP is a New York State funded reimbursement program for religious and independent schools. The

**Applicants:** Religious and Independent Schools (non-profit or not-for-profit schools only). 853 or Approved Special Education Schools are ineligible.

**Due Date:** Per state law, enacted in 2020, Mandated Services Aid/Comprehensive Attendance Policy claim must be submitted by April 1, 2024.

**General Information:**

By December 31, 2023, we expect the 2022-23 MSA-CAP system to be available to enter claim data. Religious and independent schools are unable to enter data into the system until that time. Religious and independent schools will be notified via email once the MSA/CAP system becomes available for school entry of claim forms. Please watch the web site [Mandated Services Aid Forms](#) for announcements regarding the MSA/CAP online system guidance and application materials, and the date that the system will be available.

The guidelines and application also include certification statements for MSA/CAP.

Religious and independent schools are highly encouraged to use the MSA/CAP online system [NYSED Business Portal Website](#) to enter school year 2022-23 MSA/CAP claims. The system is



- Per state law, the 2020/21

- Mandate 8 – The SSIP, State School Immunization Program, rate has been set at \$3.85. The new appropriation limits participation in this program to New York City, Rochester, and Buffalo schools that have immunization records on file with the New York State Department of Health.

**Application Submission:** Submit application by April 1, 2024, online at <https://eservices.nysed.gov/msa/> or utilize the following methods for completed MSA-1 and Schedule A/Worksheet paper application:

- Email claims to [MSA-CAP@nysed.gov](mailto:MSA-CAP@nysed.gov)
- Fax claims to 518-474-4674

**Additional Assistance:** If you have any questions or need additional information regarding Religious and Independent school MSA/CAP aid, contact the MSA-CAP Office at [MSA-CAP@nysed.gov](mailto:MSA-CAP@nysed.gov) or (518) 474-3936. For assistance with other services available to Religious and Independent schools, contact the Office of Religious and Independent Schools at (518) 473-8202.