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Lynette Aqueron, Suryati Barnes, Kimberly Black, Naomi Brickel, Tim Bromirski, Olga Nelly Collazo, Harold Dean, Kathy Ralabate Doody, Kristen Dudek, Brett Eisenberg, Edward Escobar, Mary Jo Ginese, Michelle Gode, Alexis Harrington, Eileen Murtha, Lori Podvesker, Brian Pulvino, Raquel Schmidt, Alesia Simco, Yvonne Sinisgalli, Kristie Stromecki, Mara Vanderzell, Mindi Wapner, Elizabeth O'Dell Wehling, Danielle Williams.

**MEETING OF THE COMMISSIONER'S ADVISORY PANEL, December 3<sup>rd</sup> at 9:00 AM**

**Members Who Participated:**

Lynette Aqueron, Suryati Barnes, Kimberly Black, Naomi Brickel, Tim Bromirski, Olga Nelly Collazo, Harold Dean, Kathy Ralabate Doody, Kristen Dudek, Brett Eisenberg, Edward Escobar, Mary Jo Ginese, Michelle Gode, Alexis Harrington, Eileen Murtha, Jennifer Pankowski, Lori Podvesker, Brian Pulvino, Raquel Schmidt, Alesia Simco, Yvonne Sinisgalli, Kristie Stromecki, Mara Vanderzell, Mindi Wapner, Elizabeth O'Dell Wehling, Danielle Williams.

The following New York State Education Department (NYSED) staff also participated in the meeting: Assistant Commissioner, Office of Special Education (OSE), Christopher Suriano; OSE Manager of Education Services, Joanne LaCrosse; OSE Manager of Preschool Policy, Patricia Wapner; OSE Incident Management Units, Suzanne Bolling; OSE Supervisor - Policy Unit, Jennifer Hedderman; OSE Associates/NYSED CAP Designees: Jennifer Hedderman and Dawn Kalleberg; OSE Information and Reporting Services (IRS)/NYSED's Individuals with Disabilities Education Services Manager, Kristin DeSalvatore.

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**General Business**

Chairperson Escobar called the meeting to order at 9:00 A.M. This was followed by a review of Zoom participation tips by Jennifer Hedderman.

Chairperson Edward Escobar asked members to enter their name and constituency in the chat box for attendance purposes

- Parents of Children with Disabilities – Danielle N. Williams, Olga Nelly Collazo, and Michelle Gode;
- Individuals with Disabilities – Jennifer Pankowski;
- Administrators of Programs for Children with Disabilities - Harold Dean;
- Representatives of Institutions of Higher Education that Prepare Special Education and Related Services Personnel – Raquel Schmidt; and
- Representatives of Private Schools – Eileen Murtha.

Chairperson Escobar reported that CAP currently has one vacant position for a representative of public charter schools. Applicants who are employed by a charter school may still apply for this vacant seat.

Vice-Chairperson Sinisgalli outlined the work of the CAP subcommittees. Secretary Williams provided a brief explanation of the work the Executive Committee has done related to CAP structure. She also discussed the importance of CAP voice, branding as well as the work needed moving forward.

### **ACTION ITEMS**

#### **May 13-14, 2021 Meeting Minutes**

Secretary Williams provided a high-level summary of the May 2021 CAP minutes. Topics included Executive Committee work, input on the disability classification “Emotional Disturbance,” polling on State Performance Plan/Annual Performance Report (SPP/APR) Indicator 8 and Indicator 14, and CAP subcommittee reports. Members were given the opportunity to provide comments and/or corrections to the minutes. Chairperson Escobar asked members for a motion to accept the minutes. A vote was taken by Zoom poll.

**MOVED**, that the May 13-14, 2021 meeting minutes be approved.

Motion by: Harold Dean

Seconded by: Yvonne Sinisgalli

Action: Motion carried. One member abstained.

#### **Election of CAP Executive Committee Officers**



## **CAP 2020-21 Annual Report**

Chairperson Edward Escobar informed members that the Executive Committee is working with NYSED on drafting the 2020-21 CAP Annual Report, which summarizes the work of CAP during the 2020-21 school year, reviews the required CAP constituency, meetings, and tasks and provides an overview of the work of the Executive Committee. Yvonne Sinisgalli, 2020-21 Vice-Chairperson provided an overview of the CAP

