



THE STATE EDUCATION DEPARTMENT THE UNIVERSITY OF THE STATE OF NEW YORK

DEPUTY COMMISSIONER FOR VOCATIONAL AND EDUCATIONAL SERVICES FOR INDIVIDUALS WITH DISABILITIES  
MANAGER, SPECIAL EDUCATION POLICY  
ONE COMMERCE PLAZA, ROOM 1624  
ALBANY, NY 12234  
Tel. (518) 476-7584

Appendix A-  
(Summary Evaluation Report Form)-  
English and Spanish-

Preschool 00-01

January 2000

TO: District Superintendents  
Presidents of Boards of Education  
New York City Board of Education  
Superintendents of Schools  
Organizations, Parents and Individuals Concerned with Special Education  
Executive Directors of Approved Private Schools  
Directors of Approved Preschool Programs  
Directors of Approved Evaluation Sites  
Commissioner's Advisory Panel for Special Education Services  
Directors of Special Education  
Chairpersons of Committees on Preschool Special Education  
Head Start Directors  
SETRC and ALTA Project Directors and Training Specialists  
ECDC Project Directors and Coordinators  
Chief Elected Officials of the Counties  
Independent Living Centers

FROM: Rita D. Levay

SUBJECT: Updated Preschool Student Evaluation Summary Report Form and Clarification on New Provisions Required Pursuant to the Reauthorization of the Individuals with Disabilities Education Act (IDEA)

The purpose of this memorandum is to provide updated information on Section 4410 of the Education Law, as amended by Chapter 474 of the Laws of 1996 regarding documentation requirements of the evaluation of a preschool child suspected of having a disability. This updated information is consistent with the recent reauthorization of the Federal Individuals with Disabilities Education Act (IDEA). Section 4410(4) of the Education Law requires that the documentation of the evaluation include all assessment reports and a summary report of the findings of the evaluation on a form prescribed by



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¥ including evaluations and information provided by the parents in CPSE

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**PRESCHOOL STUDENT EVALUATION SUMMARY REPORT•  
ATTACHMENT•**

Student's Name:	Date of Birth:	Date of Evaluation:
Parent/Guardian:	Relationship:	Agency:
Address:	Contact Person:	Telephone:
County of Residence:	School District:	

This reporting form provides a summary of the findings of the evaluation which includes a detailed statement of the child's individual needs. As a result of Chapter 474 of the Laws of 1996, the evaluator may no longer recommend the general type, frequency and duration of special services and programs needed nor address the manner in which the special services and programs can be provided in the least restrictive environment.

Please indicate the individually administered evaluation measures used, including the result of the observation of the child and the findings pertinent to the following domains. Incorporate the strengths of the child and the characteristics relating to the suspected disability. This summary and the documentation of the evaluation results are to be transmitted to all the members of the Committee on Preschool Education (CPSE) and to the Municipality Representative. Before meeting with the parent, the CPSE must transmit a copy of this evaluation summary report to the parent. The summary report must be transmitted in English, and when necessary, in the dominant language or other mode of communication of the parent.

1. Cognitive
2. Social/Emotional

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3. Motor Development

4. Language and Communicative

5. Adaptive/Functional Behavioral Assessment

Please indicate the date the evaluation results, including this summary report, were sent to the Committee on Preschool Special Education and the Municipality Representative:

\_\_\_\_\_  
(date)

Español

**RESUMEN DE LOS RESULTADOS DE LA EVALUACIÓN  
DE ESTUDIANTES PRE-ESCOLARES  
ANEXO**

Nombre del Estudiante:	Fecha de Nacimiento:	Fecha de Evaluación:
Padres/Guardián:	Parentesco:	Agencia:
Dirección:	Persona a Contactarse:	Teléfono:
Condado de Residencia:	Distrito Escolar:	

Este informe es un resumen de los resultados de la evaluación que incluye una declaración detallada sobre las necesidades individuales del niño. Como resultado del Capítulo 474 de las Leyes de 1996, el evaluador no podrá hacer recomendaciones acer-

1. Cognoscitivo
2. Social/Emocional
3. Desarrollo Motriz
4. Lenguaje y Comunicaci—n
5. Evaluaci—n de Conducta de Adaptaci—n/Funcional

Por favor indique la fecha en que los resultados de la evaluaci—n, incluyendo el rescoemen de los resultados de la misma, fueron enviados al ComitŽ de Educaci—n Especial Pre• escolar y al Representante Municipal.

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